



Registered Dietitian

We are a software company devoted to K12 education administration. Our products focus on financial management and cafeteria management for K12 schools. We have an in depth understanding of school systems and regulations with a focus on creative solutions, ease of use, integrated systems, and excellent customer service. Seeking Registered Dietitian with passion for and experience in Child Nutrition in Schools. The ideal candidate for this position enjoys a fast pace, has an eye for quality, a desire to coach and mentor customers and team members in the areas of Nutritional Analysis, Menu Planning, Special Diets and consulting for Administrative Reviews. The candidate will monitor all new communication and updates from the USDA and other Child Nutrition agencies. The candidate will also contribute regulatory information to our customers and our Nutrition Department websites. Candidate will also periodically update Nutrition, Fitness and Wellness information on our Nutrition Department websites.

JOB DUTIES:

- *Maintain Dietitian registration, state-required credentials and/or licensure and continuing education requirements.*
- *Understand and keep up-to-date with Child Nutrition program guidelines as they change frequently.*
- *Provide customers with consulting, training, and implementation services will Menu Planning software.*
- *Plan and create cycle menus for customers that are within federal and state regulations for CACFP, NSLP, SBP, Head Start, etc. Menus must be balanced, offer variety, and be budget conscience, as well as provide necessary serving sizes.*
- *Analyze the nutrition of all menus and create necessary supporting materials, as requested (carbohydrate counts, etc.)*
- *Prepare menus, nutrition analysis, ingredients and serving guidelines.*
- *Answer customer inquiries and allergy concerns via phone calls, email, and/or site visits; serve as a resource to all clients regarding nutrition and food items.*
- *Measure new and existing menu items repeatedly for portions/ounces that meet state requirements and keep SOPs, technical documentation and serving guides up to date.*
- *Create and implement training materials and handouts to support clients.*
- *Create nutrition/company newsletter and other marketing materials to be distributed on customer website.*

KNOWLEDGE/SKILLS REQUIREMENTS:

- *Registered Dietitian*
- *Must be experienced in child nutrition programs*
- *Have experience with Dietetic Software*
- *Excellent Verbal and Written Skills*
- *Must be proficient in MS Office (Word, Excel, Outlook, PowerPoint)*
- *Must be able to work in a team environment as well as be a self-starter*

TOTAL REWARDS

- Generous 401K with matching 4% of base salary
- Health insurance paid 100% for employee; 80% for spouse/dependents
- Paid Time Off (PTO) Plan and paid holidays
- Annual bonus based on employee and company performance